

MINUTES OF BOARD OF PUBLIC WORKS OF MAY 10, 1940.

The Board of Public Works met in the offices of the Governor, State House, Annapolis, Maryland, on May 10, 1940.

Present: Herbert R. O'Connor, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement was also present.

BALTIMORE CITY OFFICES: - Rents

The Secretary took up with the Board the question of disposition of rents appropriated for office space for Departments which have been moved to the State Office Building, Annapolis, Maryland, and also the transfer of rents from the budgets of those departments still operating in Baltimore where the rent for these departments is paid by the Board out of a Rent appropriation, and which appropriation has been supplemented, in the past, by the transfers out of the rent allowances to the agencies housed in Baltimore.

Transfers, as indicated in the following statement, were approved:

Statement of Rents to be Impounded and Transferred
to Board of Public Works

Budget Item #	Unexpended Rent to General Treasury	Fiscal Year 1940	Fiscal Year 1941
13	Department of Correction	\$1,351.66	\$1,700.00
50	Conservation Department	3,180.00	4,002.00
17	Bureau of Mines	455.00	600.00
	*State Board of Funeral Directors and Embalmers	125.06	500.00
	**State Board of Hairdressers and Beauty Culturists	933.36	1,400.00
		\$6,045.08	\$8,202.00
	<u>Rent to be Transferred to Board of Public Works</u>		
24	Department of Budget & Procurement	\$1,377.00	\$1,377.00
12	State Board of Mental Hygiene	1,000.00	1,000.00
17	Maryland Bureau of Mines	100.00	- - -
24	State Employment Commissioner	4,600.00	4,600.00
21	*** State Tax Commission	5,432.99	7,244.00 ***
23	State Insurance Department	3,183.34	5,400.00
		\$15,693.33	\$19,621.00

* Lease @ \$41.66 per month expires June 30, 1940

** Lease @ \$116.66 per month expired Feb. 4, 1940.

*** See Note, Page 383 re. Budget Ament.

BOARD OF PUBLIC WORKS: - Meetings.

The Board agreed to meet in its Baltimore offices on Friday, May 24th, 1940, at 2:00 P.M., at which meeting there will be taken up the request of the University of Maryland for the transfer of the offices of the State Department of Forestry and the Maryland Geological Survey from Baltimore to College Park.

The Secretary was instructed to advise everyone who manifested an interest in this matter of the date set for the meeting.

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The members of the Board discussed the question of naming a date, each month, on which regular meetings would be held. After due consideration, it was agreed that the Board would meet on the first Wednesday of every month, the hour and place of the meetings to be decided upon from month to month.

CHELTHENHAM SCHOOL FOR BOYS:

The secretary brought to the attention of the Board a communication received from Cheltenham School for Boys, in which approval was requested for making a contract with Bernard F. Wyvill, in the amount of \$7,278.00 covering the construction of a mule stable at the institution, in accordance with plans and specifications prepared by Lucien E. D. Gaudreau, architect. The bid of Mr. Wyvill was the lowest of the bids received for the work.

The Board approved the request of the School.

COMMISSIONER OF MOTOR VEHICLES:

The Secretary brought to the attention of the Board a request, dated April 12, 1940, from the Commissioner of Motor Vehicles that he be authorized to write-off as uncollectible certain fines totaling \$227.00 in Cecil County motor vehicle appeal cases, as set forth in detail in the letter accompanying the request.

The request of the Commissioner was approved by the Board.

COMPTROLLER:

The Secretary brought to the attention of the Board a claim from the Farm Credit Administration of Baltimore for refund to The Federal Land Bank of Baltimore and the Land Bank Commissioner of recordation taxes in the amount of \$37.20, which taxes those Federal Agencies had paid upon the recordation of instruments in the offices of various Clerks of Court throughout the State of Maryland before the decision in the Home Owners' Loan Corporation vs. Pittman case, under which it was decided that these Federal Agencies are not subject to that tax.

The Board authorized refund of the taxes out of Miscellaneous Appropriations #2, Item 24, in the 1940 Budget.

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The Secretary brought to the attention of the Board a claim for refund of recordation tax in the amount of \$6.00 paid in error by C. Edward Pfeifer and Mary W. Pfeifer, his wife in a deed from them to Gertrude A. Pfeifer. The erroneous payment was verified by the Clerk of the Superior Court of Baltimore City.

The Board authorized payment of the claim out of Miscellaneous Appropriations #2, Item 24, in the 1940 Budget.

CONSERVATION DEPARTMENT:

The Secretary brought to the attention of the Board a letter, dated April 30, 1940, from the Conservation Department, stating that at the present time that Department has a Chevrolet Town Sedan purchased new in January 1938, title #B-475576, which it desired to sell to one of the employees of the Department, who is leaving the service.

The Board disapproved the practice of selling State property to employes or purchasing property from employes, and suggested that the Conservation Department communicate with Mr. Walter N. Kirkman, Director, Department Budget and Procurement, who looks after the record of State property which is no longer needed for the purposes of the department under whose control it has been in the past, and locates it in some other department which might have need for the property. Mr. Kirkman stated that it would probably be possible for the State to obtain more for the automobile in a trade-in where some other department, not having a car to be traded

in, could use this old car in connection with the purchase of a new one.

The Secretary was instructed to advise the Conservation Department to communicate with Mr. Kirkman relative to this matter.

CROWNSVILLE STATE HOSPITAL:

The Secretary brought to the attention of the Board a communication, dated April 15, 1940, from the Board of Managers of the Crownsville State Hospital, in which permission was requested to advertise for bids for the water filtration and sewage disposal, in accordance with plans prepared by the Hospital's architects, Crisp & Edmunds, and James R. Posey, engineer, with the firm of Whitman, Requardt and Smith, consultants.

The Board approved the request of the Hospital.

EASTERN SHORE STATE HOSPITAL:

The Secretary brought to the attention of the Board a letter, dated May 3, 1940, from the Eastern Shore State Hospital, requesting approval of two additional projects which have been recommended by the architects and approved by the Board of Managers of the Hospital, in connection with the alterations and additions now in progress at the institution.

- 1- Construction of outside walks from the Administration Building to the old ward corridors in order that visitors to the Hospital would not continue their present route through the main kitchen in order to get to these wards, at a cost of \$135.00.
- 2- Extending the asphalt tile flooring of the new operating room and laboratory wing through the corridor and east hallway of the Administration Building, at a cost of \$45.00.

This additional work, at the prices mentioned, was approved by the Board.

EXECUTIVE DEPARTMENT: - Mansion and State House

The Secretary brought to the attention of the Board a communication, dated April 25, 1940, from the National Lightning Rod Company, in which attention was called to the lack of lightning rod protection on the Governor's Mansion and the condition of the lightning rod system on the State House.

It was felt unnecessary to provide any lightning rod protection for the Governor's Mansion.

It was felt that if the lightning rod system on the State House is in need of repairs, this matter should be brought to the attention of the Chief Engineer, for correction. It was recalled that the lightning rod system on the State House was repaired about two years ago, and it was thought that mention of the lightning rod system on the State House related to the criticism made heretofore, which it was thought had been corrected. The Secretary stated that he would take the matter up with the Chief Engineer, who looked after the repairs which were made sometime ago.

HALL OF RECORDS:

The Secretary brought to the attention of the Board two communications dated April 25, 1940, from Dr. Morris L. Radoff, Archivist, requesting authority to purchase:

- 1- Hanovia Analytic Model Quartz Lamp, from the Hanovia Chemical and Manufacturing Co., Newark, N.J., at a cost of \$177.50 f.o.b. Newark, N.J.;
- 2- Micro-File Recordak Model D, from the Recordak Corp., New York City, at a cost of \$850.00, f.o.b. New York City.

The cost of the equipment mentioned above is to come from the allotment to the Hall of Records in the General Bond Issue of 1939, for the purchase of equipment.

Mr. Kirkman called attention to the fact that the Board had previously taken the position that any equipment to be purchase with proceeds from the bond issues was to be made through the Department of Budget and Procurement.

The Secretary was instructed to refer Dr. Radoff's communications to Mr. Kirkman for attention.

MILITARY DEPARTMENT:

Major General Milton A. Reckord appeared before the Board in connection with the site for the Annapolis Armory. It was stated that some action would have to be taken with regard to the option on the Constitution Avenue site, which expires the middle of May, 1940. The suggestion was made that the land in the rear of the State Office Building, which was originally purchased as a site for the Armory when it was contemplated that the old Armory would be moved from its position on Bladen Street to the present parking lot site, facing the Armory on Carroll Street, be reconsidered as the site for the new Annapolis Armory.

After much consideration, and with General Reckord agreeing to the use of the site, it was agreed that the new Armory be built on the lot now used for parking in the rear of the new State Office Building, since the lot is entirely adequate in size and location to provide for the Armory, which it is desired to build.

General Reckord submitted a blue print showing tentative sketches of the proposed new Armory and stated that with the saving that would be effected because of not having to spend money for a site, he could very likely complete the building of the Armory as desired without having to eliminate some part of it, as would doubtless have been the case if any of the money available from the State would have had to been spent for the acquisition of a site.

Under the circumstances, it was agreed to use the site in the rear of the State Office Building for the new Armory.

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General Reckord advised the Board that he was in touch with the situation relative to the Airport, and that he is expecting to receive up to \$50,000 from the Federal Government to supplement the amount available from the State for this work.

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General Reckord called attention to the fact that the extra drills which were necessary in this fiscal year as a result of orders from Washington would result in embarrassment to the Budget of the Military Department, since this additional expense was not contemplated at the time the Budget for the fiscal year 1940 was submitted.

The Board felt that it was incumbent upon the State to co-operate with the Federal Government in its military work and that some means would have to be devised to take care of the additional expense.

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General Reckord submitted to the Board an original and one copy of a lease on the plot of ground for the Baltimore City Airport. The lease had been approved by the Attorney General.

After due consideration, and upon recommendation of General Reckord, the Board agreed to execute the lease.

NATIONAL AVIATION DAY:

The Secretary brought to the attention of the Board a communication from the National Aviation Day Association, Inc. advising of plans to commemorate the invention of the airplane on August 19th and to provide celebration of that date as National Aviation Day. The Co-operation of the State of Maryland was solicited, to help make the affair successful.

The Secretary was instructed to communicate with General Reckord and request some suggestion from him as to what the State could do to co-operate with the National Aviation Day Association, in this celebration.

OYSTERS:

The Secretary brought to the attention of the Board a communication, dated May 6, 1940, from The State Law Department relative to the pending proceedings in certain old oyster lease cases in Somerset County. The attention of the Board was called to the fact that the Attorney General, under date of January 10, 1940, had recommended to the Board that authority be given to dismiss all of the original proceedings, as authorized by Chapter 582 of the Acts of 1916.

After discussing the matter fully, it was felt that the Board, at this time, should not take the action recommended and that the proceedings now pending should be allowed to be concluded.

REFUNDS:

See these minutes under "Comptroller".

ROSEWOOD STATE TRAINING SCHOOL:

The Secretary brought to the attention of the Board a communication from Baltimore Building and Construction Trades Council, dated April 15, 1940, signed by F. C. Ellis, Chairman, requesting that a committee from the Council be permitted to appear before the Board in reference to the awarding of the contract for the power house and fire control system at the Rosewood State Training School.

The Secretary was directed to advise Mr. Ellis, as Chairman, that the Board would be willing to have the committee from Baltimore Building and Construction Trades Council appear before it on Friday, May 24th, 1940, at 2:00 p.m., in the office of the Board of Public Works, Union Trust Building, Baltimore, Maryland.

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The Secretary brought to the attention of the Board a communication from Dr. George A. Johns, Superintendent of Rosewood State Training School, advising of his desire to appear before the Board at the next meeting to present bids received on alterations and improvements to power house and water system for fire protection.

The Secretary was instructed to advise Dr. Johns of the meeting of the Board to be held May 24th, and invite him to be present at that meeting.

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The Board approved the request of Rosewood State Training School that it be permitted to authorize additional work costing \$375.00 for the off-setting of an existing 6" under-ground water main supplying the buildings with water, so as to clear the new building construction work to be done by the Costanza Construction Company, general contractor.

SAINT MARY'S FEMALE SEMINARY:

The Secretary brought to the attention of the Board a communication, dated May 2, 1940, from Stephen M. Jones, President of the Board of Trustees of St. Mary's Female Seminary, stating that it was found desirable to make some changes in the plans for the Gymnasium and Recreation Building.

The Secretary stated that he had replied to Mr. Jones' letter and advised him that the changes seemed to be of a minor nature and it would be all right to go ahead with the changes without waiting for the formal approval of the Board of Public Works, unless the changes required the expenditure of more money, in which event the approval of the Board should be secured before the additional expense was incurred.

The Board approved the action of the Secretary.

SPRINGFIELD STATE HOSPITAL:

The Board approved a request contained in a letter from Springfield State Hospital, dated April 25, 1940, for authority to expend the additional sum of \$65.12 for the furnishing and installing 36' of 10" terra cotta sewer in addition to that called for in the contract, in connection with work being done at the institution by Charles T. King, Inc.

SPRING GROVE STATE HOSPITAL: * * * * *

The Board approved request, in a letter dated April 19, 1940, from Spring Grove State Hospital, that the Davis Construction Company be authorized to proceed with additional work necessary for making the second floor porch an all weather place that can be used for outdoor sleeping, at the superintendent's residence being erected at that institution by The Davis Construction Company, at a cost of \$302.61.

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The Board approved request contained in a letter dated May 2, 1940 from Spring Grove State Hospital that the institution be permitted to continue its usual practice of renting pasture on farms in the vicinity of the Hospital for their dry cows and heifers during the grass growing months - May 15th to November 1st, or in favorable season to November 15th, at an average monthly rate of \$1.25 per head, with the number of animals on pasture varying from twenty to thirty (20-30).

STATE DEPARTMENT OF FORESTRY:

The Secretary brought to the attention of the Board a letter received from the State Department of Forestry, dated March 16, 1940, and also one dated April 29, 1940, requesting authority for the purchase of various tracts of land and for the purchase of equipment for the State Forests and State Parks, as well as a letter dated April 3, 1940. The total cost of the land amounts to \$18,816.05, and equipment being estimated at \$26,050.03.

After due consideration the Board approved the request for authority to purchase the land and equipment, with the understanding that the equipment would be purchased through the office of the Department of Budget and Procurement, to be paid out of February 15th Installment of General Bond Issue of 1939.

STATE HOUSE:

See: - Executive Department, lightning rod system.

STATE INDUSTRIAL ACCIDENT COMMISSION:

The Secretary brought to the attention of the Board a communication, dated May 8, 1940, in which it was recommended by the State Industrial Accident Commission that they invest \$250,000.00 of the cash standing to the credit of the Commission, in securities.

The matter was referred to Mr. Hooper S. Miles, Treasurer, for investi-

gation.

STATE OFFICE BUILDING:

The Secretary brought to the attention of the Board a bill of Consolidated Gas Electric Light & Power Company in the amount of \$724.35, covering electric service for the new State Office Building, and including the Power House and Government House. The Board felt the amount of the bill was very high and felt that it could be reduced by a judicious use of the electric service in the State Office Building.

The Secretary was instructed to issue a bulletin to the various State Agencies in the building, calling attention to the cost of the electric service for the building and the fact that the appropriation for this expense would be inadequate unless future bills are smaller, and to request that care be used in the use of electric service so that unnecessary use would not be made of the service.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board a communication from the State Roads Commission, dated April 16, 1940, relative to the wharf property in Queen Anne's County, known As "Bolingly", which the State Roads Commission desires to convey to the Board of County Commissioners of Queen Anne's County. The reason for the transfer of this property to the County was fully set forth in a letter dated March 4, 1940 from the State Roads Commission to the Board of Public Works, the pier and land in question having been originally purchased in 1921 as a terminal for ferry service to the Eastern Shore.

After due consideration, the Board decided to approve the request of the State Roads Commission that it be authorized to execute a deed conveying this property to the Board of County Commissioners of Queen Anne's County, Maryland.

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The Secretary brought to the attention of the Board two deeds conveying to -

- 1- Fairy M. Wolford and Ernest N. Wolford, certain land in Washington County;
- 2- Eugene B. Roberts, certain land in Prince George's County,

as well as two deeds conveying to -


- 1- James H. Williams and Ada S. Williams, certain land in Cecil County;
- 2- Albert W. Walker and Florence W. Walker, certain land in Montgomery County,

for which there is no further need for state road purposes.

The Board authorized execution of the four deeds mentioned.

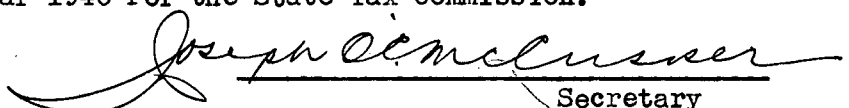
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There being no further business, the meeting was adjourned.


Secretary

*** BALTIMORE CITY OFFICES - State Tax Commission

There is to be deducted from this amount the sum of \$700.00, which is being transferred by Budget Amendment, dated May 1, 1940 of the State Tax Commission, approved by Mr. Kirkman, Director, May 16, 1940, and posted on the books of the Comptroller May 21, 1940 as Budget Amendment #172, from the rent allowance to the allowance for printing because of the inadequacy of the printing allowance for the fiscal year 1940 for the State Tax Commission.


Secretary